

ENROLMENT SCHEME

PREAMBLE

This enrolment scheme is adopted to meet the purposes of Section 11A and the principles of Section 11B of the Education Act 1989.

ENTITLEMENT TO ENROL (for students other than International Students)

Those students whose usual place of residence (permanent) is within the geographic area defined below are entitled (but not required) to enrol at Tauranga Primary School. Proof of usual place of address (eg. power or phone bill) is required on enrolment.

PROCEDURES FOR ENROLMENT OF STUDENTS WHO LIVE OUTSIDE THE HOME ZONE

- All students who live outside the geographic area are required to be included on a waiting list. Twice a year the school management and Board of Trustees ascertain how many places are available at each year level for children outside the area. If the number of children on the waiting list exceeds those numbers, then a ballot would be held.
- The first ballot is held in May for enrolments in Term 3 & 4, the second is held in October for enrolments in Term 1 and 2 of the following year.
- Ballot dates will be advertised in the Bay of Plenty Times.

Students may be pre-enrolled at any time, but full enrolment will not occur prior to acceptance by ballot (if necessary). See map attached (pdf)

DEFINITION OF ZONE

Refer to Zone Map – copy in the school office or on the enrolment part of website.

POLICY

ENROLMENT OF STUDENTS

Rationale

TPS has an enrolment scheme currently in place to prevent overcrowding at the school and to allow students to make the best use of school facilities in their geographical area.

Purposes

- To enable students who live in the TPS area to attend their local school
- To ensure that the selection of students wishing to enrol is fair and transparent
- To avoid overcrowding without excluding children unnecessarily

Guidelines

1 All students who live in Tauranga Primary's home zone have an absolute right to be enrolled at the school. The address given must be the child's usual place of residence, or enrolment may be cancelled.

2 If out of zone students apply, they'll be accepted in the following order of priority:

2.1 Students accepted for enrolment in a special programme run by the school

2.2 Brothers and sisters of current students

2.3 Brothers and sisters or former students

2.4 Children of board employees

2.5 All other students

3 If there are more students wishing to enrol than there are places, selection within the priority group must be made by ballot

4 When ballots are to be held, the Board of Trustees must advertise it in the local newspaper stating:

4.1 number of likely out of zone places available;

4.2 the date by which out-of-zone applications must be received; and

4.3 the date of any ballot

5 The content of the enrolment scheme must be approved by the Ministry of Education.

6 Further information on enrolment schemes may be found at

<http://www.minedu.govt.nz>

The Tauranga peninsular from Marsh Street to Fifteenth Avenue, and Waihi Road to and including Judea Road. Feeder streets from Fifteenth Avenue are also included as indicated on the zone map.