

Dear Parents / Caregivers

We would like to welcome you to Tauranga Primary School. Outlined below is some information which may be of value and ease your transition into our school:-

**Stationery and Fees:**

The Board of Trustees have set the School Donation at:

- ❖ **\$50 for the eldest or only child, and \$25 for each additional child in the family.**

(there is a \$10 discount per family if the donation portion is paid prior to the end of Term 1.)

- ❖ **There is also a Consumables charge of \$50.00 for each child.**

This covers incidentals such as photocopying, ICT including printer cartridges, Internet access and digital camera use etc. The Board of Trustees have elected this fee to be a compulsory charge.

These charges are proportioned Term by Term and are payable as such. Alternatively we offer a direct credit payment system. If you have any problems please talk to our Administration Staff.

Tauranga Primary School issues stationery packs for children starting at our school. Outlined below are the costings for 2011. Children starting in Term 3 or later have their packs adjusted accordingly:

New Entrant	\$29.50
Year 1	\$33.00
Year 2	\$39.00
Year 3	\$29.00
Year 4	\$34.00
Year 5 / Year 6	\$37.00
New Entrants <i>starting T3 &amp; T4</i>	\$21.00

Additional to this children starting new to our school (excluding New Entrants) need to purchase a

Clearfile	\$2.80	(for records and samples of work)
book bag	\$2.80	(if required).

**School Activities Fee**

The Board has thought long and hard about this process and has decided to streamline the system, requesting parents to pay these costs through a one off annual activity payment to be introduced in 2012. This will cover all class trips, school trips, performances at school and water safety courses. It will also cover school-subsidised curriculum based sporting events such as swimming sports, athletics, school triathlon and cross country. The school will not request additional money during the year for these activities and the payment will not be broken down into separate activities for refund purposes.

This activity payment is merely a summation of existing trip/activity monetary requests.

The 2012 activity payment will be:

Junior Syndicate (NE to Yr2)	\$44.00
Middle Syndicate (Yr 3-4) and Senior Syndicate (Yr 5-6)	\$48.00

**Payments:**

Any money which needs to be sent to school for payment of accounts / trip etc needs to be placed in an envelope and taken to the child's classroom and given to the teacher or put into the classroom moneybag which then comes over to the office each day for processing.

Please always put your child's name and room number and reason for money on the outside and seal.

**Absences:**

If your child is to be absent from school, or will be late to school because of a Doctor or Dentist appointment etc it is imperative that you please ring the school number – 578 6222 and leave a message on our absence line (press 2). The new Ministry of Education regulations state that we must have a reason for all absentees otherwise they will be recorded as truant. (Late children need to report to the office and collect a late slip for the teacher.)

Once again, welcome to Tauranga Primary School. We hope your family enjoys their time with us. If you wish any further information please do not hesitate to contact the office.