

NON-TEACHING POSITION APPLICATION FORM

Please post or email to:

ESOL position
Tauranga Primary School
31 Fith Avenue
Tauranga 3110
rcaley@tauranga.school.nz

Position applied for: ESOL Teacher Aide

PERSONAL DETAILS

Surname				
Given names				
Preferred name				
Address				
Date of birth				
Contact details	HOME		WORK	
	MOBILE		EMAIL	

Present Position

Business / Organisation	
Date appointed	
Position title	

Educational Qualifications

Type of qualification	Date received	Received from

Work History

Please include details of your work history for the last 5 years.

BUSINESS/ORGANISATION	POSITION	DATES

Professional Development

Please provide a summary of recent professional learning and development.

CONFIRMATION

1	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked.	YES	NO
	I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.		

2	In accordance with the Privacy Act, I authorise the board of trustees to:	YES	NO
	<ul style="list-style-type: none">Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the boardObtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board.		

3	STUDENT SAFETY [Cross out the statement that doesn't apply to you]
	<ul style="list-style-type: none">I have never been the subject of a complaint about the safety of a student.I have been the subject of a complaint about the safety of a student. <i>Please give dates and details:</i>

4	OFFENCES AGAINST THE LAW [Cross out the statements that don't apply to you]
	<ul style="list-style-type: none">I have never been convicted of an offence against the law (excluding minor traffic convictions).I have no pending charges of an offence against the law.I have been convicted of an offence against the law. <i>Please give dates and details:</i>I have pending charges of an offence against the law. <i>Please give dates and details:</i>

5	I know of no reason why I would not be suitable to work with children or young people.	TRUE	FALSE
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.....
Applicant's signature

.....
Date

REFEREES

Please provide the names and contact details of three referees below. Referees' reports are confidential to the board.

REFEREE'S DETAILS			
Full name			
Position			
Relationship to the applicant			
Contact details	PRIVATE		WORK
	MOBILE		EMAIL

REFEREE'S DETAILS			
Full name			
Position			
Relationship to the applicant			
Contact details	PRIVATE		WORK
	MOBILE		EMAIL

REFEREE'S DETAILS			
Full name			
Position			
Relationship to the applicant			
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	MOBILE		EMAIL