

# Welcome

## Nau mai, haere mai ki te Kura o Tauranga

### Welcome to Tauranga Primary School.

With a proud history as the first school in Tauranga, we are committed to equipping our learners with the necessary skills, knowledge and dispositions to learn and grow.

Our school vision is:

***Together, we are learning to go places  
Akongia tātou, ngā haere ki wāhi kē***

**Our vision statement reflects our desire to work collaboratively to engage, challenge and support our students, to grow their capabilities and dispositions as learners, so that they can thrive in learning and life.**

**Our kaupapa is focused on three strategic goals:**

#### 1. **Ako - Learning**

Learning is our core business. Our TPS curriculum is responsive to our learners, coherent, and informed by research. We strive to achieve equitable progress and outcomes for our learners.

#### 2. **Whakawhanaungatanga - Relationships**

Our school culture is collaborative and inclusive, based on respectful, caring relationships. Our staff, board and school whānau work together to enhance the outcomes for our TPS learners.

#### 3. **Hauora - Wellbeing**

Feeling safe and happy is essential for learning. Our school culture and environment is inclusive, based on respectful and caring relationships. At TPS

we teach skills and strategies to positively manage emotions and challenges.

We are dedicated to providing a quality education for your child(ren) and believe that by working in partnership with families, together we can achieve this.

As the principal of Tauranga Primary School, I feel very privileged to lead a professional, caring and highly skilled staff. Support from whānau and our school community ensures that our learners experience a large variety of engaging learning opportunities, and benefit from a school environment with extensive resources and support programmes.

TPS is a special place to learn and grow in.

Ngā manaakitanga

**Fiona Hawes**

**PRINCIPAL | TUMUAKI**

Email: [principal@tauranga.school.nz](mailto:principal@tauranga.school.nz)



# A Brief History

Tauranga Primary School, was first established as a Missionary School in 1835 by Sarah Wade, the wife of the Rev. R. W. Wade on the site where 'The Elms' now stands.

The school was responsible for educating 30 local children. Upon the arrival of Archdeacon Brown, in 1836, Tauranga District School was officially established.

Bishop Selwyn produced the plans for an imposing two storied gable building, with a belfry, to become a 'Mission Training Institute' for 60 young Māori children. The children were trained in various crafts and agriculture. This building was opened in 1860. With a growing conflict between Māori and Europeans, the Institute was closed in 1863 and was used as a hospital during the Battle of Pukehinahina (Gate Pā). After the hospital closed, the Institute was turned back into a School (approx. 1886) with Mrs Dalziell as the teacher, and a roll of 50 pupils. On Monday 9 January 1871, the Central Education Board took over the operation of the school, paying Mrs Dalziell £40 per year, and expecting the community to match this figure.

In 1872, the school was moved onto land between St Johns Street and 10th Avenue. Three further rooms were built and both Māori and European children were taught.

In 1880 a second site closer to town was purchased, on the corner of Harrington Street and Cameron Road, where the current Court House is situated. This No.2 school was built at a cost of £1,070.

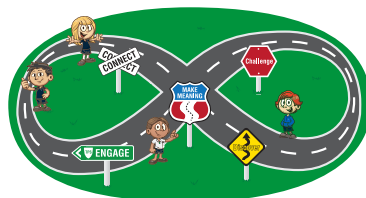
In 1904, at a cost of £432, the No 2 School was moved to its current location and the No.1 school buildings were sold. The Tauranga District School and its roll continued to grow, and in 1920 the junior school was relocated onto land bordering 5th and 6th Avenues. In 1958 Tauranga Boys' College was built, and the school was renamed Tauranga School.



# TPS Learning Model

## What is the TPS Learning Model?

The TPS Learning Model is what we use to explicitly teach the principle of 'learning to learn'. The Learning Model is the tool we use to make learning visible, through deliberate teaching of the learning process, inclusive of learner dispositions and skills. "Learning is **engaging** in an ongoing process of making **connections, discovery, and challenge**; building knowledge and skills to **make meaning** of our world.



## Why is it important?

We believe that a core purpose of education is to learn how to learn. Being able to recognise, understand and independently apply the learning process is critical in our knowledge rich world. Supported by research, our aim is for our learners to understand and apply the learning process.

**ENGAGE** - What we engage with, and actively experience, is what we learn. Giving our undivided attention helps to encode new learning into a stronger memory. Being curious, asking questions and "giving it a go" are strategies and dispositions that demonstrate engagement. We understand that emotions and motivation are the gatekeepers of learning.

**CONNECT** - When we connect to prior knowledge, we build on what we know and strengthen neural pathways. We connect and build onto the cultural capital that we all bring to our learning.

**DISCOVER** - We learn by doing. It is important to provide multiple and varied exposures to new learning. Practise reshapes knowledge and restores it in the long term memory. Learning is social, and we learn through social interactions.

**CHALLENGE** - Learning happens when we are challenged. Experiencing difficulty is an expected part of the learning process. We take risks, fail, identify errors, seek help, learn from mistakes, and understand the value of perseverance. Timely feedback and assessment help to make learning visible. Developing the strategies, skills and dispositions to get out of the **Learning Pit** are critical components of being a good learner.

**MAKE MEANING** - Reflecting on and applying learning to a new context, embeds learning into the long-term memory. We make meaning of our world when we reshape our understandings through the connections we make to new knowledge.

Learning is multifaceted, not discreet, often all of these processes are interwoven and interdependent.

# TPS Learning Pit

## What is the TPS Learning Pit?

We use the TPS Learning Pit to explicitly teach the strategies and dispositions required to manage the **challenge** aspect of learning.

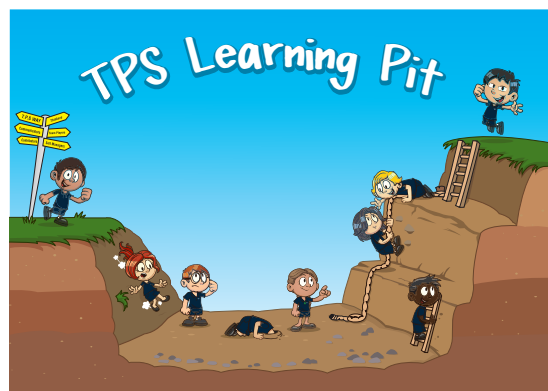
## Why is it important?

By using the metaphor of the **TPS Learning Pit** we can teach our learners how to positively cope with challenges faced as part of the learning process.

**CHALLENGE** is a key aspect of our **Learning Model**. Research identifies that struggle and challenge are required to make meaning of new learning. We know that the brain is a muscle, it can create new connections, learn and grow. When the learning is hard, and requires our full engagement, then we are actively embedding stronger memories. When we take risks, fail, identify errors, learn from mistakes, and employ learning strategies and dispositions, we make progress, grow and learn.

At TPS a growth mindset is recognised as essential to the learning process. We encourage curiosity, perseverance, risk taking, learning from mistakes, asking for support, using **Mindfulness**, and being open to new experiences. These strategies and dispositions are key to working your way out of the **Learning Pit** and gaining new knowledge. We also acknowledge and learn from the strategies that keep us in the Learning Pit - such as “putting your head in the sand”, giving up, pretending that we know the answer, not acting on advice and feedback, being disrespectful and unkind.

The Learning Pit is relevant, both in social settings and academic learning. At times, we struggle with relationships, and need to understand what is happening, what we are contributing to the situation, and what strategies and dispositions we need to use to make the situation better or resolve conflict.



# School Hours

<b>8:20 am</b>	<b>School grounds are opened</b>
<b>8:30 am</b>	Classrooms are open
<b>8:50 - 10:00 am</b> 10:00 - 10:20 am	<b>Learning Block 1</b> Morning Tea
<b>10:20 - 11:30 am</b> 11:30 - 11:40 am	<b>Learning Block 2</b> Brain Break
<b>11:40 - 12:50 pm</b> 12:50 - 1:45 pm	<b>Learning Block 3</b> Lunch Time
<b>1:45 - 3:00 pm</b>	<b>Learning Block 4</b>
<b>2.50 pm</b>	<b>Pick up time for Year 0, 1 and 2 students</b>
<b>3:00 pm</b>	<b>Pick up time for Year 3 to 6 students</b>

**Note:** School does not close early for wet weather or on the last day of terms except for the last day of Term 4 (December).

**PLEASE NOTE:** No child is permitted to leave the school grounds during school time or the lunch hour unless collected by a parent/caregiver. Children leaving school during the day must be signed out and back in again at the office.

We recommend that children arrive at school between 8:30am and 8:40 am. This gives them time to hang up their school bag and play prior to school starting, which provides a positive start to the learning day.

All children who walk home should be home by 3:30pm at the latest. Children are not detained for any reason after school. However, some school sports practices may occur at this time.

All children should be collected by 3:10pm, any children remaining after this time need to wait in the office for collection. There is an onsite OSCAR care programme for children called School's Out. They can care for children, if you are unable to pick up by 3:10pm for a very reasonable fee.

**Office Hours 8:30 am - 3:30 pm**

**Phone: 578 6222**

# Enrolment Scheme

The purpose of an enrolment scheme of a State school is to avoid overcrowding, or the likelihood of overcrowding at the school; and to ensure that the selection of applicants for enrolment at the school is carried out in a fair and transparent manner, as set out in the Education and Training Act 2020

## **Entitlement to Enrol (for students other than International Students)**

Those students whose usual place of residence (permanent) is within the school zone are entitled (but not required) to enrol at Tauranga Primary School. Proof of the usual place of address is required on enrolment.

## **Procedures for enrolment of students who live outside the home zone:**

- All students who live outside the school zone are required to be included on a waiting list. Four times a year the school ascertains if any places are available at each year level for children living outside of the school zone. If the number of children on the waiting list exceeds those numbers, then a ballot will be held.
- The ballots are held each term for the coming term.
- Ballot dates will be advertised in our school newsletters and our school website [www.tauranga.school.nz](http://www.tauranga.school.nz)
- Students may be pre-enrolled at any time, but full enrolment will not occur prior to acceptance by ballot (if necessary).

## **Ballot Priorities:**

1. Siblings of current students
2. Siblings of former students
3. Children of former students
4. Children of board employees or board members
5. All other applicants

## **Cohort Entry Policy:**

We use a cohort entry system for all New Entrant students.

There are two starting dates each term, the first Monday and the middle Monday of the term.

Children are able to start school on the cohort entry date **after** their fifth birthday.



# The T.P.S Way

At Tauranga Primary School we aim to provide an inclusive education, within a caring and collaborative environment. We want our students to be able to contribute positively to school life and society in general. TPS is a safe place, where students are kind, confident, happy and learning. Student behaviour is considered an important part of our teaching and learning programme. We value the importance of whakawhanaungatanga - working in partnership with whānau when dealing with behaviour challenges.

The staff of TPS actively promote a culture of well-being, and explicitly teach skills, strategies and dispositions to our learners, so that they thrive at school.

At TPS we use:

- **The Zones of Regulation** - A complete social-emotional learning curriculum, which has been created to teach children self-regulation and emotional control
- **We Thinkers** - a social emotional learning programme for younger students
- **Growth Mindset** - as a useful model when faced with challenges and setbacks and for learning from our mistakes
- **Mindfulness** - Using the Pause Breathe Smile method (Mindfulness is a mind health programme that helps tamariki regulate emotions, pay attention and build positive relationships. It helps students to develop resilience and increase self-awareness)
- **MIWITS** - the school's toolbox for dealing with conflict. It is an acronym for: **M**indfulness, **I** statement, **W**alk away, **I**gnore, **T**alk it out, **S**eek help
- **Key Competencies/executive functioning skills** are taught explicitly in YO and Y1 and referred to across the rest of the school, and sometimes taught again when needed. The key competencies referred to are: self-managers, thinkers, communicators, team players and contributors
- **Peaceful Playgrounds** are playground initiatives that promote happy and active break times. This includes a variety of lunch clubs, several adventure playgrounds, sandpits, water play areas, sport coaches, peer mediators, sports leader games and regular break times throughout the day.
- **Te Whare Tapa Wha** - Is a model for health and well-being. Staff reflect on this model when considering why a student may be experiencing difficulties and what actions we can take to support them
- **A House point system** - for rewards such as house tokens and certificates
- Other strategies/programmes may be incorporated into Individual Education/Behaviour/Safety plans for students who have additional educational needs

Our school's learning model provides a framework for vocabulary in discussions around the teaching of behaviour expectations.

When we have concerns about behaviour, we will discuss these with parents. Our expectation is that parents and school work in partnership to support your child learn and grow.



# General Information

## Absences

Your child is legally required to be at school every day, unless they are sick. Family holidays or taking time off for extra activities are not acceptable reasons for being absent.

You must let the school know if your child is going to be absent.

To report an absence parents/caregivers can:

- send an **email** via our website: [www.tauranga.school.nz](http://www.tauranga.school.nz) or
- **phone** the absence line on our school phone: 578 6222 (option #2), or
- **text** our school absence mobile: **0274 187 182**.

The information will be relayed to the class teacher.

If no notification has been received, parents/caregivers will either receive an automated email, text message or a phone call as a reminder.

If you wish to take your children on an extended holiday during term time, then it is a Ministry of Education requirement that you write to the principal prior to the holiday, seeking permission to remove them from school during term time.

## Additional Opportunities for Students

A variety of additional learning and leadership opportunities are available as required:

Whakamana Year 4-6 group

House Leaders

Kapa Haka

School Musical

Sport Leaders

International Competitions and Assessments for Schools (ICAS)

English as a Second Language tuition

Choir / School Band

Literacy and Numeracy support groups

Librarians / Peer Mediators /Mentors

Sport teams

## Breakfast Club

Each morning we host a breakfast club, it is run by our House Leaders and volunteer parents. Weetbix and milk are sponsored by Sanitarium, Fontera and the Ministry of Social Development.

## Buses

The only bus that services Tauranga Primary School is an Ohauti bus. If you have any questions or queries please see the school bus option at: [www.baybus.co.nz](http://www.baybus.co.nz)

The only other option for bus transport to and from TPS are public bus services via Baybus. There is a bus stop on Cameron Road outside the school gate.

## Dental Services

NZ Dental Services offers free treatment to school children. You may enrol at 2 years of age. Children will be examined, and if any treatment is needed a form will be sent home requesting permission from the parent / caregiver. No treatment will be given without your consent.

The Mobile Dental Van visits our school approximately twice every year. If your child requires urgent treatment please phone 0800 825 583 or **577 3335**, alternatively, you may visit the emergency Dental Clinic at 2nd Avenue or the Tauranga Intermediate School Dental Clinic (578 3070).

## Grounds - Dog Free Zone

For health and safety reasons we prefer that the Tauranga Primary School grounds remain dog free.

Please feel free to use the grounds for family use, out of school hours. No skateboarding is allowed.

## Houses

Our TPS House system adds to the school culture and encourages a sense of team and healthy competition. On Fridays, students are allowed to wear their house t-shirt, they are also encouraged to wear their house colour for school events such as cross country and swimming sports.

### Tākitimu ( Blue)



Tākitimu is a very sacred waka. A man called Waitaha gifted a log to Tamatea Ariki Nui to create a waka. The log was named Pūwhenua. From this log the sacred waka Tākitimu was created. Takitimu sailed through the Pacific as part of the seven canoe migration to Aotearoa. Upon their arrival in Tauranga, Tamatea and his people climbed Maunganui. Tamatea looked in the direction of Ōropi, towards the Hautere forest, and gave the name Pūwhenua to the maunga that fell into his sight.

The Takitimu waka represents the courage of early voyagers, it speaks to their fearlessness in venturing into the unknown, guided only by their understanding of the stars, ocean currents, and natural signs. The Tākitimu waka also reflects the unity and collective effort required for such voyages. Every member of the crew had a vital role to play, embodying a spirit of collaboration and shared purpose.

### **Puriri (Red)**



TPS has two protected puriri trees on the senior site. These two trees were planted by the Tauranga District High School Principal, Mr Bell and Head Students Lyn Christian and Gordon Riggir, to acknowledge the coronation of King George VI on the 12th May 1937.

The pūriri's ability to bloom almost year-round reflects an ever-present vitality and positivity. Its deep roots symbolize wisdom and stability, anchoring those around it. These trees stand tall, as proud reminders of our school's long history.

### **Huria (Yellow)**



Huria Marae holds a special place in the identity of Tauranga Primary School, symbolizing the deep connection between the school and the local hapū, Ngāi Tamarawaho of Ngāti Ranginui. This relationship is rooted in the connection to Tamatea Ariki Nui, who arrived in Tauranga aboard the Takitimu waka. The marae serves as a focal point for the community, embodying the values of kaitiakitanga (guardianship) and kotahitanga (unity).

The marae's significance is further enhanced by its historical ties to Dr. Maharaia Winiata, a prominent Māori leader and a former student of Tauranga Primary School. Dr. Winiata's achievements highlight the marae's role in fostering strong leaders who contribute to their communities and beyond. His legacy exemplifies the connection between education, cultural identity, and leadership.

### **Mauao (Green)**



Mauao, our mountain, holds a central place in the cultural, and historical identity of Tauranga Moana. Tamatea, the captain of the Tākitimu waka, named this mountain "Maunganui," meaning "great mountain." Yet, to the iwi of Tauranga Moana, he is and always will be Mauao, "caught by the dawn," a name steeped in the rich history of the region.

For the three iwi of Tauranga Moana: Ngāti Ranginui, Ngāi Te Rangi, and Ngāti Pūkenga, Mauao embodies the connection between people, land, and sea, serving as a reminder of their shared heritage and the strength of their whakapapa.

Mauao reminds us of the importance of honouring our ancestral connections, the land, and the stories that shape who we are today. His enduring presence inspires strength and pride, guiding future generations to carry forward the values and traditions of their tūpuna.



## Home / School Communication

Our school places an emphasis on building good home and school relationships. We believe that when working in partnership with parents we can make the greatest impact on student outcomes. The school encourages parents to discuss concerns with our staff.

Any concern about children at school is our business and concern, no matter how 'trivial' it may appear. If you have a concern please first discuss it with the child's teacher. If you need to take the matter further, please then see the senior teacher in charge of the Team, the Deputy Principal and then the Principal (in that order).

## Library

The library books are to be enjoyed. We like children to take them home but ask that you see they are well cared for. Damage and losses are costly, and we require parents to pay when books are lost or abused.

Classes are taken to the school library regularly, to learn library skills, and select books to take home to read.

## Lost Property

On the junior site, on the deck outside Room 12, and in office on the senior site lost property items are displayed. Please remind your children to check these regularly, and you may also want to check yourself from time to time.

Any unclaimed, unnamed uniform items will be washed and re-sold or gifted to families by the school, after the end of each term.


## Lunches

We encourage packed lunches from home to include healthy eating choices, as we know this supports optimum learning in the classroom. We have three opportunities for children to eat in the day (morning tea, fruit break and lunchtime). Please only send **water** to school in drink bottles, and save juice for treats at home. There are drinking fountains at school, should your child forget their drink bottle.

## Medical

Accidents and illnesses of a minor nature are treated at school. Our policy is to contact parents / guardians to take home children who are too ill to return to the classroom. Serious head clashes / injuries will be reported to the parents / caregivers concerned.

If a child needs to take medication please fill in the Administration of Medication form (available from the office) and hand it, along with the medicine, to the office. A fridge is available to keep the medication cool.



Our administration staff try their best to ensure all children requiring medicine receive it, but they cannot be held responsible for any missed. We suggest that a note is put in the child's lunch box to remind them to come for their medicine.

We do have Pamol available on site to administer, this will only be given with parental permission.

## **Messages**

It is important that disruption to classes is kept to a minimum. Messages to teachers or children must come through the school office. Teachers will be notified of any messages at the next interval. At approximately 1:45pm student messengers will deliver messages for children. Please contact the office as early as possible before this time, to ensure that your child receives the message. If the message is of an urgent nature, we will ensure it is passed on immediately.

## **Mindfulness**

All of our classes practise Mindfulness. The programme we follow is called Pause, Breathe, Smile; it was researched and designed by the Mental Health Foundation of NZ. It is a programme that develops skills that help us pay attention to the present moment, focus on what is important, and utilise positive strategies to cope with life's ups and downs. Mindfulness is a quiet time where children focus on their breathing, and pay attention to what is presently occurring, with kindness and curiosity.

## **Money at School**


Children are not encouraged to have money at school but if they do have to bring some, it must be in a sealed envelope and handed to the teacher for safekeeping.

When a notice is sent home requesting payment for sports team etc. we ask that money be paid online via the school shop or sent to school in an envelope with the child's name, room number and details of what the payment is for. Please also enclose any return slips and return to school as soon as possible.

Accounts can be paid directly via our school shop - to register follow the link on the school website - or by EFTPOS at the office..

## **Newsletters**

Four school newsletters are sent out each term. They are emailed out to all TPS families and put on the school website. Any families without an email address can collect a newsletter from the office. Important dates, for the coming weeks, are also included in each newsletter.



## Parking | Road Safety | Road Patrol

When visiting the school for any reason, Arundel Street, 5th Avenue and 6th Avenue are the safest parking places, but please be aware of restricted time parking. The school crossing on Cameron Road is patrolled from 8.30-8.50am each morning, and a teacher is on duty to supervise the crossing after school.

Parents who use 5th Avenue when bringing their children to school are requested to continue along 5th Avenue after dropping off or collecting children, rather than undertaking 'U' turns.

Please park your car away from the school entrances, yellow lines and disabled parking space. No parking is permitted on the grass, as it is dangerous for children walking in between the cars.

Drivers must not get out of their cars if using the 5 minute drop off and pick up zones in Arundel Street, 5th and 6th Avenues. Tauranga Council staff regularly patrol these areas and issue tickets.

When collecting your children, please do not call to them from across the road. We have crossing points and we expect children to observe the road safety rules and put them into practise. We ask you to actively support road safety rules.

### **Our Concern Is For Your Child's Safety**

## Parent Helpers

We have a strong belief that it takes a whole community to educate our children. Learning happens at any time, in any place and from anyone. We value parents as partners in learning. Strong engagement and contributions from families and whanau can only result in positive outcomes, both academically and socially, for our learners. There are many ways you can be involved in our school:

Parent help in the class	School trips	Camps (years 4, 5 & 6)
Library assistance	Volunteer Reader	Board of Trustees
Friends of the School (FOTS)	Pizza lunches	Disco
Sport coaching	Special projects	Frosty Fridays

Please talk to your child's teacher if you wish to be involved.

## Sports (Out of School)

The following out-of-school sports teams are organised by the school (depending on numbers) for children: Touch Rugby, Volleyball, Flippaball, Netball, Miniball, Hockey, Cricket, Softball. Other sports are organised by clubs or community organisations, e.g. Football (Soccer) and Rugby.

## Stationery

Stationery is sold through the school, you will be invoiced for this fee. Every child is provided with **all** their stationery requirements for the school year in the classroom as required.

## Structured Literacy

Structured Literacy is an evidence based, systematic approach to teaching Reading and Spelling. Structured Literacy is taught across the school, through a scope and sequence that builds on students' previous knowledge, skills and understanding. A structured literacy approach ensures that every child is supported through each stage of learning to read and write by building the essential foundations that they need to become confident and capable readers and writers.

## Swimming

Children are expected to take part in the school's aquatic programme. The programme aims to develop confidence in the water and exposure to basic swimming proficiency. All children are expected to participate unless a note with a valid reason is received from parents / caregivers.

## Toys

We do not encourage children to bring toys (including collectable cards) to school. No responsibility will be taken for toys - expensive or otherwise.

## Uniform

Please ensure that all garments and other belongings are named. It is much easier to find the owner of misplaced clothing if it is named. All children must wear the agreed school uniform items.

During Terms 1 and 4 sunhats must be worn at all times when children are outside. Jewellery is not allowed other than watches, taonga and plain ear studs or sleepers.

**Our school uniform is available for purchase from the school office.**



## Zones of Regulation

At TPS we use the Zones of the Regulation framework, to help students develop an awareness of their feelings and emotional state, and teach strategies to self-regulate and positively manage everyday challenges of life.

Tauranga Primary School

# SCHOOL SHOP

Your one stop shop to view fees, make payments, obtain receipts, register for sports teams, support fundraisers and complete permission forms.

**Register here:**



**Download the My Kindo App:**

