

# **TAURANGA** **Primary School**

**APPLICATION &  
INFORMATION PACK**

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**Scale A Teacher**

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**2021**

Dear Applicant,

Thank you for expressing an interest in joining the Tauranga Primary School teaching team in Term 2 2021. We are hoping to employ the successful applicant as soon as possible from Term 2 2021.

Our school vision is:

**Together, we are learning to go places | Akongia tātou, ngā haere ki wāhi kē**

This vision statement reflects our desire to work collaboratively to engage, challenge and support our students to grow their capabilities and dispositions as learners, so that they can thrive in learning and life.

Staff at Tauranga Primary School work in collaborative teams, in a mixture of traditional classroom settings and flexible learning environments. The guiding principle of our local curriculum is LEARNING TO LEARN, taught through our TPS Learning Model.

We strive to be flexible and responsive to the needs of our learners. Staff are well supported, with access to quality professional learning and development to support them with our teaching and learning approach. Our team cares for each other, we appreciate the skills and dispositions that we each bring to our school, and definitely appreciate a sense of humour and fun.

The position advertised is for a **Scale A teacher**, we are looking for teachers who are flexible and up to the challenge of teaching in more than one area of our school. Final placement will be determined by the skills and knowledge that each teacher brings to our school. Our middle and senior school work in purpose built flexible learning environments, and the junior school is developing our learning through play curriculum, therefore skills in these areas are an advantage.

Our school website and Facebook page are excellent resources to gain additional information about our school. We encourage you to refer to these resources.

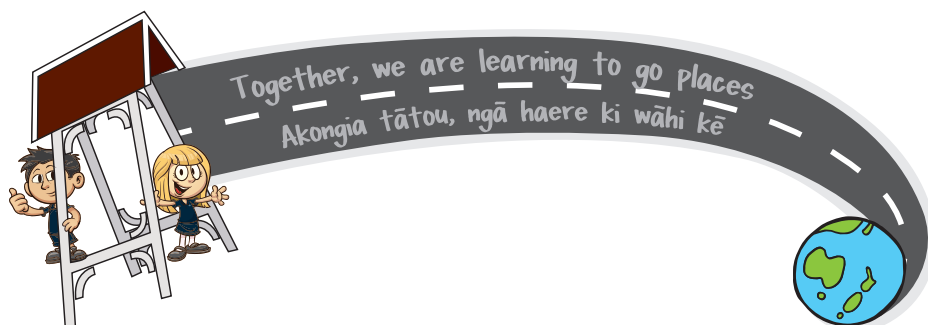
We wish you well with your application and look forward to hearing about the knowledge, skills and dispositions that you can offer to enhance Tauranga Primary School.

Kind regards,

Nga mihi nui

**Fiona Hawes**

**Principal | Tumukaki**



## GAZETTE ADVERTISEMENT:

Scale A teacher commence Term 2 2021 (or ASAP thereafter)

1 x permanent teacher – senior school (year 5 and 6)

We seek a motivated and energetic teacher who will inspire curiosity, encourage creativity and engage children in a variety of positive learning experiences. The applicants will be prepared to share their skills and strengths to grow our collaborative Professional Learning Community. In return, we offer a dynamic and forward-thinking learning environment, which values whanaungatanga, well-being initiatives and high-quality professional learning.

- It is very important that we employ staff who will embrace working in a collaborative culture where we all have **collective responsibility for all** learners in our school.
- **We work as a team** and learn from the practice of our colleagues. It is essential that you work well with others, are a learner with a growth mindset, and have a good sense of humour.
- We are looking for teachers who are interested in working in **Flexible Learning Environments** – our middle and senior school teams all operate in learning hubs of 2 or 3 teachers.
- **Learning to Learn** is the key principle in our TPS Curriculum. Developing both the knowledge, skills and dispositions as a learner are embodied in all that we do.
- Our current professional learning focus is in developing a **Structured Literacy pedagogy**. Strengths in this area would be an advantage.
- **Mindfulness** is an embedded school wide practice (expectation for all) – PLD is provided if necessary.
- We are a part of a local Kāhui Ako (COL) where our overarching inquiry is based on **Culturally Responsive and Relational Practices**. All permanent staff are expected to complete the He Tikanga course via Te Wānanga Aotearoa, within two years of commencing employment with TPS. The **normalisation of te reo Māori** is a long term ongoing goal for our entire staff,
- To learn more about our school and our curriculum please look on the school website [www.tauranga.school.nz](http://www.tauranga.school.nz) and Facebook page

## TIMELINE FOR APPOINTMENT:

Position advertised online:	Tuesday 23 <sup>rd</sup> March
Applications for position close:	<b>Wednesday 7<sup>th</sup> April 12pm</b>
Shortlist of applicants:	Wednesday 7 <sup>th</sup> April
Interviews:	8- 9 <sup>th</sup> April
School visits:	Negotiated with applicants (if necessary)
Position Commences	Term 2 2021 (or as close to this as possible)

## Application check list:

- ☐ Application form completed and signed
- ☐ Letter of introduction, outlining suitability for this position.
- ☐ Curriculum Vitae

NB: Evidence of qualifications and 2 forms of ID will be required at interview.

## Professional Learning Community

**Staff of Tauranga Primary School work together to enhance both academic and social outcomes for our learners by supporting and encouraging each other, on a professional level.**

### **KOTAHITANGA**

Kotahitanga incorporates the principle of mahi ngātahi, working together towards the achievement of a common goal. Listening, talking and being open to compromise are at the forefront of kotahitanga, which does not equate to unanimous agreement, but allows all members to have their say and to have their views respected. Once a decision has been reached, we agree to move forward together toward our common goals.

### **TEAM PLAYER:**

We work collaboratively; trusting in others to fulfil their professional responsibilities.

### **SELF-MANAGER:**

We take responsibility for our own emotional, physical, and professional well-being and development.

### **THINKER:**

We are open to new ideas and suggestions. We are committed to reflective practice and to giving new things a go.

### **COMMUNICATOR:**

In our TPS conversations we show respect for others by sharing our honest opinion, listening actively, respecting diversity and approaching conversations with an open and positive mindset.

### **CONTRIBUTOR:**

We are generous with our expertise, knowledge, time and resources.

# TEACHING POSITION APPLICATION FORM

**Please post or email to:**

Application  
Tauranga Primary School  
31 Fifth Avenue  
Tauranga 3110  
[principal@tauranga.school.nz](mailto:principal@tauranga.school.nz)

**Position applied for: Permanent Scale A – Senior School**

## PERSONAL DETAILS

Surname				
Given names				
Preferred name				
Address				
Date of birth				
Contact details	HOME		WORK	
	MOBILE		EMAIL	

Certificated Teacher Status	✓	Registration No.	Expiry date
Certificated teacher	<input type="checkbox"/>		
Provisionally certificated	<input type="checkbox"/>		
Not certificated	<input type="checkbox"/>		

## Present Teaching Position

School		
Date appointed		
Type of appointment		
Can we contact your principal about this position?	YES	NO

Educational Qualifications	Type of qualification	Date received	Received from

## Details of Training and Service

Please include details of your work history for the last 5 years.

[illegible]

DATES	REASON FOR BREAK

<b>Total certificated service</b>	
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A	In permanent positions	years	months
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	years	months
<b>B</b> In relieving positions		

**Professional Development**  
*Please provide a summary of recent professional learning and development.*

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840.

# CONFIRMATION

|   |   |     |    |
|---|---|-----|----|
| 1 | I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked.                 | YES | NO |
|   | I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed. |     |    |

|   |  |     |    |
|---|--|-----|----|
| 2 | I am currently registered to teach in New Zealand. | YES | NO |
|---|--|-----|----|

|   |  |     |    |
|---|--|-----|----|
| 3 | In accordance with the Privacy Act, I authorise the board of trustees to:  | YES | NO |
|   | <ul style="list-style-type: none"> <li>Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board</li> <li>Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board.</li> <li>Contact the Education Council.</li> </ul> |     |    |

|   |  |
|---|--|
| 4 | <b>STUDENT SAFETY</b><br><b>[Cross out the statement that doesn't apply to you]</b>  |
|   | <ul style="list-style-type: none"> <li>I have never been the subject of a complaint about the safety of a student.</li> <li>I have been the subject of a complaint about the safety of a student.<br/><i>Please give dates and details:</i></li> </ul> |

|   |   |
|---|---|
| 5 | <b>OFFENCES AGAINST THE LAW</b><br><b>[Cross out the statements that don't apply to you]</b>  |
|   | <ul style="list-style-type: none"> <li>I have never been convicted of an offence against the law (excluding minor traffic convictions).</li> <li>I have no pending charges of an offence against the law.</li> <li>I have been convicted of an offence against the law.<br/><i>Please give dates and details:</i></li> <li>I have pending charges of an offence against the law.<br/><i>Please give dates and details:</i></li> </ul> |

|   |  |      |       |
|---|--|------|-------|
| 6 | I know of no reason why I would not be suitable to work with children or young people. | TRUE | FALSE |
|---|--|------|-------|

Applicant's signature

Date

## REFEREES

Please provide the names and contact details of three referees below. Referees' reports are confidential to the board. Referees will only be contacted for candidates who are short-listed.

| REFEREE'S DETAILS             |         |  |       |  |
|-------------------------------|---------|--|-------|--|
| Full name                     |         |  |       |  |
| Position                      |         |  |       |  |
| Relationship to the applicant |         |  |       |  |
| Contact details               | PRIVATE |  | WORK  |  |
|                               | MOBILE  |  | EMAIL |  |

| REFEREE'S DETAILS             |         |  |       |  |
|-------------------------------|---------|--|-------|--|
| Full name                     |         |  |       |  |
| Position                      |         |  |       |  |
| Relationship to the applicant |         |  |       |  |
| Contact details               | PRIVATE |  | WORK  |  |
|                               | MOBILE  |  | EMAIL |  |

| REFEREE'S DETAILS             |         |  |       |  |
|-------------------------------|---------|--|-------|--|
| Full name                     |         |  |       |  |
| Position                      |         |  |       |  |
| Relationship to the applicant |         |  |       |  |
| Contact details               | PRIVATE |  | WORK  |  |
|                               | MOBILE  |  | EMAIL |  |